

## SENIOR EXHIBITION 2017 SUMMER PROJECT GUIDELINES

1. READ ALL THE SENIOR EXHIBITION INFORMATION IN THIS PACKET.
2. YOUR PARENTS READ THE INFORMATION AND BOTH YOU AND YOUR PARENTS SIGN THE ACKNOWLEDGEMENT LETTER & PROPOSAL.
3. DOWNLOAD SENIOR EX FORMS AND INSTRUCTIONS AND SAVE IN A FOLDER. PRINT ONLY FORMS THAT REQUIRE SIGNATURES.
4. YOU WRITE YOUR PROPOSAL, REQUEST YOUR COMMUNITY MENTOR CONTACT INFO/SIGNATURE. GET YOUR ADVISOR TO SIGN/APPROVE YOUR PROPOSAL. **SUBMIT YOUR PROPOSAL AND COMMUNITY MENTOR CONTACT INFO FOR APPROVAL TO MR. HUSTON (C104) BEFORE MAY 19, 2017.**
5. YOUR PROPOSAL **MUST BE APPROVED BEFORE** YOU BEGIN WORKING ON YOUR 30 PROJECT HOURS, BY BOTH YOUR ADVISOR AND MR. HUSTON
6. KEEP SIGNATURE FORMS IN YOUR SENIOR EXHIBITION BINDER.
7. KEEP A JOURNAL OR RESEARCH LOG OF WHAT YOU DO DURING YOUR 30 HOURS (THIS WILL ALLOW YOU TO REMEMBER ALL ASPECTS OF YOUR EXPERIENCES LATER)
8. IF YOU HAVE QUESTIONS, EMAIL MR. HUSTON DURING THE SUMMER, NHUSTON@FMS.K12.NM.US YOU WILL BE CONTACTED AS SOON AS POSSIBLE.
9. WORK ON ANY OF THE OTHER PARTS OF YOUR PROJECT, (RESEARCH SUMMARIES & ESSAY,) SHOW THESE TO YOUR FACULTY MENTOR WHEN SCHOOL STARTS.
10. MEET WITH YOUR FACULTY MENTOR AS SOON AS SCHOOL BEGINS IN AUGUST WITH YOUR HOURS LOG, AND A COPY OF YOUR JOURNAL. YOUR FACULTY MENTOR WILL VERIFY YOUR PROJECT WITH YOUR COMMUNITY MENTOR.
11. YOU **WILL** PRESENT YOUR SENIOR EXHIBITION PROJECT ON EITHER NOVEMBER 13<sup>TH</sup> OR NOVEMBER 14<sup>TH</sup>, 2017 FROM 6:00PM TO 8:30PM.
12. *IF YOU DON'T COMPLETE YOUR PROJECT IN THE SUMMER,*  
**YOU MUST APPEAL TO YOUR FACULTY MENTOR AND MR. HUSTON IN AUGUST TO COMPLETE YOUR PROJECT DURING THE SCHOOL YEAR.**



# Piedra Vista High School

5700 College Blvd Farmington NM 87402  
pvhs.fms.k12.nm.us



(505)599-8880

(505)599-8891 Fax

Dave Golden, Principal

Kelly Thur, Assistant Principal  
Clay Foster, Asst. Principal/ On Site AD

Ervin Trujillo, Assistant Principal  
Frank Whalen, District Athletic Director

Parents/Guardians and Senior Class Students:

The Senior Exhibition Project is a one credit graduation requirement, approved by the NM State Department of Education. Students will earn a grade each nine weeks by completion of tasks listed on the Senior Exhibition grading rubric. Culmination of the project will be a written, Keynote, and verbal presentation of the project to a community/faculty panel. Please read the information in this packet with your student to thoroughly understand the criteria for earning this credit.

The Senior Exhibition Project allows students to learn/use many valuable skills needed for their future in a career and college. The skills of the senior project include:

- 1) pursuit of a long term independent study
- 2) expansion of research skills
- 3) management of time and deadlines
- 4) practice and use of effective written, technology, and verbal presentation techniques
- 5) development of relationships with adult mentors
- 6) analysis of the entire senior project

Project categories are academic research, service learning, or career investigation.

Students will complete all aspects of the project for presentation either in November, February, or March. Please feel free to contact your student's Advisory teacher with any questions.

The Piedra Vista staff appreciates your support of the Senior Exhibition Project. Please read and sign the following form

I \_\_\_\_\_ (parent/guardian name)

understand that my child \_\_\_\_\_ (student name)

must complete all the Senior Exhibition Requirements as outlined in the "PVHS SENIOR EXHIBITION PROCESS AND REQUIREMENTS" instructions to earn the required graduation credit.

Parent/Guardian

Signature: \_\_\_\_\_

Address and Phone

Number: \_\_\_\_\_

E-mail

address: \_\_\_\_\_

Date: \_\_\_\_\_

Student

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

# PROPOSAL SIGNATURE ACKNOWLEDGEMENT

## STUDENT:

I understand that to receive credit for my Senior Exhibition Project, I will:

- Write a Senior Exhibition proposal and get approval of my project from the Senior Exhibition Coordinator. Choose a summer or school year project and then complete all tasks on the Senior Exhibition Grading Rubric for each nine weeks.
- choose a community mentor and they will complete and sign the appropriate forms.
- attend all advisory classes. I will bring my Senior EX binder to all advisory classes.
- also communicate with my advisor by email.
- meet with my Community mentor and will prove that I have completed the minimum 30 hours on my project. (*I understand that my Community mentor may not be a relative.*)
- receive a letter grade based on points required and earned for each nine weeks.
- earn one required graduation credit by successfully completing the Senior Exhibition Project.

Student Signature and Date \_\_\_\_\_

## PARENT:

I have reviewed the Senior Exhibition Process and Requirements packet and this proposal. I:

- Support my student's proposal.
- Understand the purpose of the project.
- Understand the expectations of my student as detailed on the Senior Exhibition Grading Rubric.
- Support PVHS faculty and the Senior Exhibition Project.
- Understand that PVHS cannot directly supervise my student for off campus activities and is not liable for - any injuries sustained as a result of this exhibition project.
- Give my student permission to drive off campus or be driven by another student for Senior Exhibition activities.
- Understand that funding for project expenses is the responsibility of the student. Students who require extra funding should seek outside sources.

Parent Signature and Date \_\_\_\_\_

# PVHS SENIOR EXHIBITION PROPOSAL FORM

NAME \_\_\_\_\_ STUDENT NUMBER \_\_\_\_\_

HOME PHONE \_\_\_\_\_ PRESENTATION DATE *SUMMER* *SCHOOL*  
*NOVEMBER* *MARCH*

*Circle one*

EXHIBITION TITLE \_\_\_\_\_

OBJECTIVES: What will you investigate/demonstrate in your exhibition?

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Explain your interest in this project.

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How and what will you do to complete this project?

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What do you hope to show in your keynote presentation about your exhibition?

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What topics do you anticipate you will research?

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Advisor Signature \_\_\_\_\_

Senior Exhibition Coordinator Approval \_\_\_\_\_



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Thank you for agreeing to mentor a Piedra Vista student with their Senior Exhibition project. Students must complete thirty hours of service learning, or career investigation to complete their project. The student has a written proposal for your approval. Please advise and monitor the student's project. Students have a community mentor form that requires your signature to verify meetings and time worked on the project. The final aspect of the Senior Exhibition project is a presentation to a community/faculty panel. Students also have a faculty mentor to support their project. Please contact the faculty mentor with any questions/concerns.

The staff and students of Piedra Vista appreciate your support of the Senior Exhibition Project. Please keep the upper portion for your information.

Student Name \_\_\_\_\_

Student Email \_\_\_\_\_

Student Phone \_\_\_\_\_

Faculty Mentor Name \_\_\_\_\_

Faculty Mentor Email \_\_\_\_\_

Faculty Mentor phone\_599-8880 ext. \_\_\_\_\_

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## COMMUNITY MENTOR:

I approve \_\_\_\_\_ (student's name) Senior Exhibition Proposal and agree to:

Make myself available to the student to advise/monitor the student's project. (Students are required to have a minimum of 6 meetings with you, and prove 30 hours of project work for your verification.)

Contact the faculty mentor with any questions/concerns.

The faculty mentor may contact me with questions/concerns or to verify meetings.

Community Mentor Name \_\_\_\_\_

Mentor's Profession/Address \_\_\_\_\_

Mentor's Email \_\_\_\_\_

Mentor's Phone and Preferred Time \_\_\_\_\_

Mentor's Signature and Date \_\_\_\_\_

# COMMUNITY MENTOR PROJECT HOURS VERIFICATION

Student Name \_\_\_\_\_ Student Project \_\_\_\_\_

Community Mentor's Name \_\_\_\_\_

*Mentors, please verify meeting times, dates and proof of additional work on project.*

**Date of 1<sup>st</sup> Meeting** \_\_\_\_\_ Hours met & proof of work \_\_\_\_\_

Comments on nature of meeting/additional work \_\_\_\_\_

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Community Mentor Signature \_\_\_\_\_

**Date of 2<sup>nd</sup> Meeting** \_\_\_\_\_ Hours met & proof of work \_\_\_\_\_

Comments on nature of meeting/additional work \_\_\_\_\_

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Community Mentor Signature \_\_\_\_\_

**Date of 3<sup>rd</sup> Meeting** \_\_\_\_\_ Hours met & proof of work \_\_\_\_\_

Comments on nature of meeting/additional work \_\_\_\_\_

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Community Mentor Signature \_\_\_\_\_

**Date of 4<sup>th</sup> Meeting** \_\_\_\_\_ Hours met & proof of work \_\_\_\_\_

Comments on nature of meeting/additional work \_\_\_\_\_

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Community Mentor Signature \_\_\_\_\_

**Date of 5<sup>th</sup> Meeting** \_\_\_\_\_ Hours met & proof of work \_\_\_\_\_

Comments on nature of meeting/additional work \_\_\_\_\_

Community Mentor Signature \_\_\_\_\_

**Date of 6<sup>th</sup> Meeting** \_\_\_\_\_ Hours met & proof of work \_\_\_\_\_

Comments on nature of meeting/additional work \_\_\_\_\_

Community Mentor Signature \_\_\_\_\_

**ADDITIONAL COMMENTS REGARDING THE STUDENT AND OR THIS PROJECT.**

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**COMMUNITY MENTOR SIGNATURE**

***PVHS APPRECIATES YOUR ASSISTANCE! THANK YOU!***

# SUMMER PROJECTS

PRESENT NOVEMBER 13<sup>TH</sup> OR 14<sup>TH</sup> 2017

## SENIOR EXHIBITION GRADING RUBRIC

**FAILURE TO COMPLETE A REQUIRED TASKS RESULTS IN A FAILURE FOR THE QUARTER**

<b>1<sup>st</sup> 9 WEEKS 8/14 – 10/13, 2017</b>	Points earned	360 total points
Student/parent agreement signed	<i>REQUIRED</i>	
Proposal submitted/approved by PV/signed by student/parent	<i>REQUIRED</i>	<i>By May 19<sup>th</sup>, 2017 May begin project hours June 2017 with approved proposal.</i>
Community Mentor chosen/accepted/mentor signed	<i>REQUIRED</i>	
Binder w/ Table of Contents, Dividers, insert all forms FORMS/RESEARCH/DRAFTS sections	<i>REQUIRED</i>	
30 Project hours completed & Journal or Research Log 10 pts. per hour= 300 pts & 60 pts. journal/research log		<i>Log signed and verified by community mentor.</i>
Three research summaries completed w/MLA citations	<i>REQUIRED</i>	
ESSAY rough draft/completed w/edit /Bibliography	<i>REQUIRED</i>	
KEYNOTE rough draft/completed w/tech check signature	<i>REQUIRED</i>	
PRESENTATION rough draft w/practice signature	<i>REQUIRED</i>	
Complete/Organize binder	<i>REQUIRED</i>	
TOTAL POINTS EARNED	<i>TOTAL</i>	GRADE=
<i>IF YOU FAIL YOU MUST COMPLETE ALL ELEMENTS AND PRESENT IN FEBRUARY 2018. **</i>		
<b>2<sup>nd</sup> 9 WEEKS 10/16 – 12/21, 2017</b>	Points Earned	260 total points
Thank You card to community mentor	<i>REQUIRED</i>	
Meet advisor with FINAL Essay & Keynote presentation/ & Organized Binder to finalize your presentation <i>No later than November 6<sup>th</sup></i> 60 pts.		
Advisor's Final Signatures for all requirements	<i>REQUIRED</i>	<i>You cannot sign up for a presentation slot without your advisor's final checklist</i>
<b>PRESENT SENIOR EXHIBITION</b> November 13 <sup>th</sup> or 14 <sup>th</sup> 200 pts. for successful completion	<i>REQUIRED</i>	<i>CONGRATULATIONS ON SUCCESSFUL COMPLETION OF YOUR SENIOR EXHIBITION PROJECT!</i>
TOTAL POINTS EARNED		GRADE =
<b>3<sup>rd</sup> 9 WEEKS 1/8 – 3/16, 2018</b>	<i>Average of 1<sup>st</sup> &amp; 2<sup>nd</sup> 9 weeks</i>	
<b>4<sup>th</sup> 9 WEEKS 3/26 – 5/25, 2018</b>	<i>Average of 1<sup>st</sup> &amp; 2<sup>nd</sup> 9 weeks</i>	

**\* IF YOU FAIL A NINE WEEKS YOU MUST COMPLETE YOUR PROJECT, AND AFTER PRESENTATION, APPEAL FOR A PASSING CREDIT (60%) FOR ANY FAILING NINE WEEK GRADE.**

**Failure to complete your Senior Exhibition Project no later than the 3rd 9 weeks will mean you may not participate in graduation ceremonies. You must complete your project to graduate.**